

Student/Parent Laptop Agreement

8th through 12 Grades

Student Name _____

Parent/Guardian Name _____

Address _____

Phone Number _____

In this agreement, “You” means the parent/guardian and the student enrolled in the Maxwell Municipal School District.

1. While the computer is checked out to the student:
 - a. You may not download or allow the download of anything to the computer, whether it is from the internet, disk, thumb drive, another computer, etc. **–This includes downloading music--**
 - b. You may not change the settings on the computer (i.e., wallpaper, screen saver, etc.) or install programs on the computer.
 - c. You may not loan/share the computer with anyone. If someone besides the person who checked out the computer is found using it, the computer will be taken away for the duration of the semester.
 - d. You shall not leave the computer unattended. If the laptop is found unattended by the student, it will be returned ONCE. If it is found unattended again, it will be taken away for the duration of the semester.
 - e. You may not use the computer for any reasons other than academic research and/or academics. **–This includes playing games--**
 - f. You are responsible for any loss or damage to the computer, whether or not caused by you.

2. You will be charged a \$5.00 late fee for every day the laptop is not returned. Late fees begin accruing from the check-in time until the computer is returned to the Library. In addition to late fees, you are responsible for any loss or damage to the computer due to misuse, carelessness, neglect, or irresponsibility. A replacement charge of \$550.00 may be charged for lost or stolen computers. Repair costs will be charged for damaged computers based on the actual cost of parts and labor. Fees will be due and payable immediately upon notice to the students and parents/guardians.

3. You will submit to periodic and random laptop checks to insure that the laptop is being used properly. The student must immediately surrender the laptop to a staff member, if requested to do so, so it can be checked. If inappropriate content of any kind is found, the laptop will be taken away for the duration of the semester or year.
4. Computers may be checked out for a period of four days at a time. You may renew your check-out of the computer if others have not made previous arrangements. Students who are taking online classes may check out a laptop for the duration of their online class.
5. If you fail to adhere to any of the rules contained in this policy, your privileges to check-out and use laptop computers from the Maxwell School District can be suspended for the school year.

I have read and understood the Technology Acceptable Use Policy. I agree to follow these policies.

I have read the Policies for Laptop Computer Usage and I agree to abide by these policies.

Parent/Guardian

Signature _____ Date _____

Student Signature _____ Date _____

Please sign below if you do not want to give your child authorization to check out a laptop.

Parent/Guardian Signature _____ Date _____